



United States Department of the Interior

OFFICE OF THE SECRETARY

Washington, DC 20240

October 8, 2026

Memorandum

To: Self-Governance Tribes Operating the Welfare Assistance Program in FY/CY 2026

From: Matthew Kallappa, Acting Director 
Office of Self-Governance

Subject: Deadlines for Completing and Submitting FASSR and Narrative Reports

DEADLINES:

It is important to note that the National Welfare Assistance Distribution Methodology being used by the Bureau of Indian Affairs (BIA) Office of Indian Services (OIS) indicates that the amount of Welfare Assistance funding to be received by Tribes/Consortia in Fiscal Year/Calendar Year (FY/CY) 2027 is based on the actual amounts of Welfare Assistance expenditures reported in the previous year (FY/CY 2026). Due dates for the Financial Assistance and Social Services Report (FASSR) are outlined in 70 IAM 3, Section 1.6. This Memorandum notifies all Self-Governance Tribes/Consortia operating the Welfare Assistance Program in FY or CY 2026 of the following deadlines established by the BIA OIS:

Self-Governance Tribes/Consortia must complete their FY and CY 2026 FASSR and Narrative Reports and send them to the Office of Self Governance (OSG) for review and certification, **no later than 5:00pm EST. If received after 5:00pm EST, the forms will not be accepted or approved.** To facilitate timely distribution of 2027 Welfare Assistance funds, the due dates are as follows:

FY 2026 FASSR and Narrative Reports: **November 2, 2026**

CY 2026 FASSR and Narrative Reports: **February 1, 2027**

FASSR FORM:

Attached is the 2026 FASSR form in Excel that OIS-Division of Human Services (DHS) updated to reflect an area to identify carryover funds and linked cells for ease in reporting. This form is available online at the BIA website's main page at: <https://www.bia.gov/policy-forms/online-forms/specific-forms-and-guidance> scroll down to "Financial Assistance and Social Services Report (FASSR)". OIS-DHS will provide an overview of changes to the form during FASSR training sessions.

SUBMISSION INSTRUCTIONS:

OSG is the first contact for Welfare Assistance programs operated through a self-governance funding agreement and works with all Self-Governance Tribes/Consortia, including those operating programs pursuant to P.L. 102-477, to complete FASSRs. Fiscal Year tribes will be processed first, as they have the earliest deadline.

Please be advised that OIS-DHS and OSG certify the FASSR

- a) Submitted in the required Microsoft Excel format; handwritten reports and Adobe PDF submissions will not be accepted.
- b) Electronically signed by Tribal Representative confirming the information on the report is complete and accurate.
- c) A complete FASSR must include both financial data and narrative sections. The narrative section provides the “story” to the data.
- d) The allocations, expenditures, and carryover amounts/shortfall information reported are accurate. In order to facilitate the process, each Self-Governance Tribe/Consortia will receive an individualized email with the following data.
 - Total FY2026 Funding Allocated to Tribe/Agency
 - Column Q: 2026 FASSR, Available Amount/ Amount Allocated
 - Narrative Question #7: Amount of 2025 Carryover from the 2025 FASSR, also to be input in Carryover Amount above Column Q.
- e) **Please submit the FASSR form to OSG-FASSR@BIA.GOV.**
- f) Attached for your information and use is a file which contains the policy and procedures for submitting the FASSR and Narrative Reports.

TRAINING:

OIS-DHS will conduct a national FASSR training at a later date. Training details will be coordinated and disseminated through the respective offices.

Do not hesitate to contact Maurisa Zapata, Program Analyst, at (505) 413-3961 if you have any questions or need further information. She can also be reached via the group email address at OSG-FASSR@BIA.GOV.

Attachments: 70 IAM 3 FASSR
FASSR and Narrative Report Form